

Public Notice for Grant Administration

The City of Storm Lake is requesting proposals for grant administration services to assist with a project funded with Community Development Block Grant (CDBG) funds through the Iowa Economic Development Authority (IEDA).

The City of Storm Lake is seeking funds to assist low-and-moderate-income households by addressing critical roofing deficiencies that threaten the health, safety, and long-term habitability of their homes. Funds may be used for rehabilitation of privately owned, single-unit residences meeting the CDBG Low/Moderate Income Housing (LMH) national objective.

The selected contractor will work with the City of Storm Lake to ensure compliance with CDBG Program requirements. Activities will include, but are not limited to, project reporting, preparation of disbursement requests, and other activities required under the State of Iowa's CDBG Program. A full description of the work specifications is available at City Hall at 620 Erie Street, Storm Lake, IA 50588.

Proposals to the City of Storm Lake should include the minimum information:

- Experience with IEDA's CDBG program
- Description of past grant administrative services provided
- Description of organizational capacity to complete all necessary grant administration activities
- References from previous clients of related work within the past five years
- Cost of services

Proposals must be submitted no later than March 13, 2026 at 4:00 PM. Proposals should be submitted to Mayra Martinez, City Clerk, PO Box 1086, 620 Erie Street, Storm Lake, IA 50588 or by email at cityclerk@stormlake.org.

Questions regarding this request for proposals should be directed to Lee Dutfield by telephone at 712-732-8000 or by email to dutfield@stormlake.org.